

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
SOUTH COLUMBIA BASIN IRRIGATION DISTRICT

December 14, 2023 Pasco, Washington

The regular meeting of the Board of Directors of the South Columbia Basin Irrigation District was called to order by Director Conrad at 9:00 a.m. on December 14, 2023. Those in attendance were:

DIRECTORS

Maurice Balcom
Richard Conrad
Charles Lyall
JJ Danz

OFFICERS AND STAFF

John O'Callaghan, Secretary/Manager
Kellie Pierson-Geddes, Assistant Secretary/Treasurer
Eric Dixon, Assistant Manager
Brian Scott, Chief Engineer
Terrie Larson, Executive Assistant
Larry Martin, Attorney
Dan Johnson, Purchasing & Facilities Supervisor

OTHERS

Marc Maynard, United States Bureau of Reclamation
Amy Rodman, United States Bureau of Reclamation
John Andrewjeski, Andrewjeski Livestock

CALL BOARD OF EQUALIZATION TO ORDER

Director Conrad called the Board of Equalization to order to run concurrently with the regular Board meeting.

APPROVAL OF MINUTES

The minutes of the November 16, 2023, regular meeting were presented for Board approval. Director M. Balcom moved to approve the minutes as presented. Director Lyall seconded the motion and it carried.

FINANCE AND BUDGET

Treasurer Pierson-Geddes reviewed the summary of investments and the November 2023 month-end financial statements.

Secretary/Manager O'Callaghan reviewed the November 2023 budget.

Treasurer Pierson-Geddes presented the following vouchers for Board consideration:

| | |
|---|----------------|
| Investments | |
| Check Nos. 220677 through 220769 | \$81,823.58 |
| Monthly Expenditures | |
| Electronic funds transfer 102204 through 102218 | \$245,009.42 |
| Check Nos. 220573 through 220769 | \$1,056,604.31 |
| Payroll | |
| Check Nos. 29447 through 29451 and electronic funds transfers to employee accounts | \$406,861.12 |

Treasurer Pierson-Geddes recommended approval. Director Lyall moved to approve the vouchers as presented. Director Danz seconded the motion and it carried.

BIDS & PRICING

Purchasing and Facilities Supervisor Johnson presented pricing for a Caterpillar 317 GC Excavator from Western States Equipment from the Sourcewell Contract No. 032119-CAT for the purchase price of \$242,040.62 excluding Washington State sales tax. Director Danz moved to approve the purchase of a Caterpillar 317 GC Excavator as presented. Director Lyall seconded the motion and it carried.

Purchasing and Facilities Supervisor Johnson presented quotes for Intralox weed screen belting and parts for the PE38.9B36 from Hydrolox Traveling Screens for the purchase price of \$13,907.22 excluding Washington State sales tax and Intralox weed screen belting and parts from Hydrolox Traveling Screens for the PE64 for the purchase price of \$35,665.58 excluding Washington State sales tax. Director Danz moved to approve the purchase of the weed screen belting and parts as presented. Director Lyall seconded the motion and it carried.

Purchasing and Facilities Supervisor Johnson presented pricing for a contractor-style 10/12 yard dump body from Northend Truck Equipment, Inc. from the Washington State Contract No. 01117 for the purchase price of \$53,133.86 excluding Washington State sales tax. Director Danz moved to approve the purchase of the dump body as presented. Director Lyall seconded the motion and it carried.

Purchasing and Facilities Supervisor Johnson presented bids for three new 24-inch ABB Aquamaster 4 flow meters from Whitney Equipment Co., Inc. for the purchase price of \$45,426.00 excluding Washington State sales tax. Director Lyall moved to approve the purchase of flow meters as presented. Director Danz seconded the motion and it carried.

PUBLIC COMMENT

John Andrewjeski addressed the board regarding the possibility of getting water to ground around Kahlotus. He has several pieces of ground that are currently irrigated by wells and would like to convert them to surface water along with several other landowners in the area. He is interested in pursuing federal funding to install a diversion out of the Palouse or Snake River to

supply water to ground in the area. He has been told that a prerequisite for an organization to obtain this funding is that it has the power of eminent domain. As such, he attempted to partner with Franklin County, who in turn declined and suggested he contact the District. The land in question is outside of the South District boundary. The District has no intent of adjusting the boundary or pursuing a project of this nature at this time. Attorney Martin advised that eminent domain is a lengthy process and proceeding would have to be to the benefit of our district. Adjusting District boundaries is also a complex undertaking. Secretary O’Callaghan advised Mr. Andrewjeski that it would be in his best interest to pursue the process of creating a new irrigation district that would cover the proposed area of irrigation and would allow access to further resources.

RESOLUTIONS

Secretary O’Callaghan presented Resolution S-23-22 Purchasing Policy to the Board. Section 4 of the resolution updates the current used equipment policy to allow the purchase of used equipment via public auction, that is determined to meet a special market condition and costs up to Two Hundred and Fifty Thousand Dollars (\$250,000.00) exclusive of sales tax, provided the Manager has approved the purchase and payment can be made from funds allocated for such purchases by the Board of Directors. Attorney Martin advised that the special market conditions of such a purchase should be stated in the minutes when the purchase is ratified. Director Lyall moved to adopt Resolution S-23-22 Purchasing Policy. Director Danz seconded the motion and it carried.

Secretary O’Callaghan presented Resolution S-23-23 Use of District Credit Cards to the Board. The resolution updates the current credit card spending limits. Director M. Balcom moved to adopt Resolution S-23-23 Use of District Credit Cards. Director Lyall seconded the motion and it carried.

WATER SERVICE CONTRACTS

Secretary/Manager O’Callaghan presented and recommended approval of cancellations and renewals of the following Water Service Contracts:

| | | |
|--|-----------------------|-----------------|
| Waste, Seepage, & Return Flow WSC #196-2 | Antonio Chavez | 16.8 Acre Feet |
| Waste, Seepage, & Return Flow WSC #352 | Ross Raymond Dashiell | 171.5 Acre Feet |
| Waste, Seepage, & Return Flow WSC #347 | J. Jesus Sandoval | 19.16 Acre Feet |

Director M. Balcom moved to approve the Water Service Contract Cancellations and Renewals as presented. Director Lyall seconded the motion and it carried.

AGREEMENT FOR PERMANENT RELEASE OF WATER ALLOTMENT

Secretary/Manager O’Callaghan presented and recommended approval of the following Agreements for Permanent Release of Water Allotment.

| | | |
|------------------|-----------------------------|--------------|
| Thomas G. Kenney | Parcel #003-003-003-03295-0 | .5 Acre Feet |
|------------------|-----------------------------|--------------|

| | | |
|------------------------|-----------------------------|------------------|
| David L. Reardon | Parcel #002-077-003-03200-0 | 5.0 Acre Feet |
| Tony D. & Loretta Bear | Parcel #003-002-004-03490-0 | 5.1 Acre Feet |
| M. Jay Aune | Parcel #002-005-000-03240-0 | 4.5 Acre Feet |
| Cad Homes, LLC. | Parcel #026-017-001-03000-0 | 176.85 Acre Feet |

Director M. Balcom moved to approve the Agreements for Permanent Release of Water Allotment. Director Danz seconded the motion and it carried.

TREASURER'S REPORT

Assistant Secretary/Treasurer Pierson-Geddes reported on the following projects:

Assessments - Splits are being prepared to be entered into Storm. The Storm software will be updated in 2024. Delinquent assessments have been moved into the prior year. The USA unpaid assessments have been written off. Year-end procedures and updates are taking place. Anticipated cash flow schedules for 2024 are being prepared.

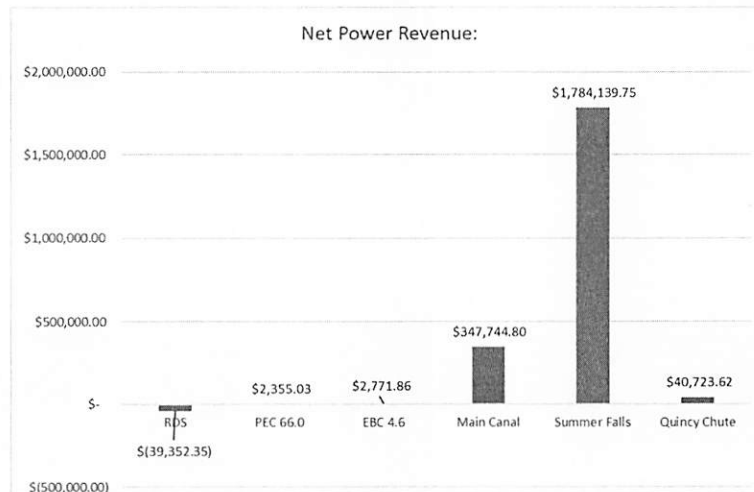
Meetings - Assistant Secretary/Treasurer Pierson-Geddes attended a meeting with Firefly, the District information technology provider, to review changes for 2024, the Columbia Basin Development League Annual Conference and the Washington State Water Resource Association Annual Conference.

Investments - A United States Treasury bill and three certificates of deposit (CD) matured in November. The CD with Yakima Federal Savings was renewed at 5.25% for one year and the Numerica Credit Union CD was renewed at 5.5% for 16 months.

Foreclosures - Wateruser Fabiola Perez made a payment on the account in foreclosure before the legal documents were filed with the court and the foreclosure proceedings have been stopped. Halverson NW filed for foreclosure on the Najera property in Franklin County Superior Court on December 1st.

Audit - As of November 17, the audit team has completed planning for the audit and it is currently going through review. The financial statements and notes are being reviewed for the financial statements audit. The audit is on hold November 22 through December 8 while the assigned auditor is on personal leave.

Public Records Request - The District received two public records requests in November. Allen Heaton with Lereta, LLC. requested the SCBID parcel numbers that correspond with specific tax parcel numbers. Alligare, LLC. requested the 2024 Magnicide H bid documents.



ENGINEERING REPORT

Chief Engineer Scott reported the status of the following projects:

General - Estimates are being requested to install a cast in place lining in the WB5.4 crossing at Sagehill Road. The District Hydrologist is preparing a technical report for the United States Bureau of Reclamation (Reclamation) WaterSMART Water and Energy Efficiency Grant. Engineers are designing pipelines for future grant opportunities and completing project designs, and field reviews of current projects.

Bid Projects - Tapani, Inc. dug up an existing delivery to review the layout for the Block 24 valve replacement. The replacement is anticipated to start in January. The bids for three 24" flow meters for the lower Scootney pump manifold replacement will be discussed during this board meeting. C&E Trenching, LLC. is anticipated to start deconstruction in January.

BPA Grants - Four of the six Rubicon gates have been received. The remaining two gates are anticipated to be in Modesto, California in late January or early February. Crews are preparing for the gate installation.

PEC Headworks Repairs - An inspection of the void under the floor and the layback of the rock wall with Reclamation engineers took place on November 21st. Reclamation approved the site conditions and completed rock removal and made recommendations regarding the existing drain behind the wall and the groundwater. Dowel holes were drilled in the existing floor and wall and the rebar dowels and water stop material have been installed. The floor section has been backfilled to be 3' below the top of the existing concrete floor with crushed rock for a uniform base when pouring concrete. A small sump has been installed to manage groundwater. Crews are tying rebar and building forms. Concrete work is anticipated to begin in early January.

PERMITS

Chief Engineer Scott presented the following permits for Board consideration:

| <u>BLOCK/FARM UNIT</u> | <u>APPLICANT/LANDOWNER</u> | <u>PERMIT REQUESTED</u> | <u>FEE</u> |
|------------------------|----------------------------|-------------------------|------------|
| 14/48 | Brent Cook | Encroachment | \$50 |
| 1/23 | Courtney Callaway | Return Flow Inlet | \$50 |

Chief Engineer Scott advised that the permits met all District requirements, there were no further operations or maintenance concerns to be considered and recommended approval by the Board.

Director Lyall moved to approve the permits as presented. Director Danz seconded the motion and it carried.

OPERATIONS REPORT

As of November 16, 2023, the Potholes Reservoir Elevation is 1040.3 (306,800) acre-feet active storage). The District has sprayed 5,055 acres to date.

Assistant Manager Dixon reported on the status of the following topics:

Eltopia - Crews are shaping and excavating the PE59.4 lateral for installation of a liner downstream of Sagemoor Road. Conduit and bases for additional lights in the Eltopia Yard are being installed. Foundation and concrete work for the new weed screen at the PE64 Pumping Plant has begun. Installation of several new weed racks at lateral headworks has been completed. The PE55 siphon east of Eltopia West Road has been excavated for a joint repair. The drainage jet truck suffered an engine failure. Further investigation is underway. The Cummins dealer recommended engine replacement.

Mesa - Installation of the new tee in the PE38.9 siphon has been completed and it is being backfilled. Several leaks in the siphon were repaired from the inside with marine epoxy. Water is being hauled intermittently to the fish ponds at Langford while PE38.9 siphon work is ongoing. Work is underway on the PE27C liner project downstream of Sheffield Road. Ditch shaping and excavation are underway. The District welder is working on weed screens, equipment repairs, and various other projects.

Wahluke - The newly purchased lowboy tractor is in service. Some minor electrical repairs are being completed on the other lowboy tractor. PEC headworks wingwall repairs are underway. The floor demolition is complete and rebar installation has begun. The boom on the CAT 329 Long Stick Excavator suffered a catastrophic failure during operation. It is at the Mesa watermaster yard for repairs by the District welder.

Mattawa - Several leaks on the WB44 siphon have been repaired. The gravel that was crushed in the M Road pit in 2017 has been depleted. A crushing contract will be pursued for 2024.

Miscellaneous - Crews from all yards attended weed school in Moses Lake on November 28 and 29th. Reclamation and Plateau CRM have begun cultural/historical work on the title transfer

facilities. Reclamation is compiling a letter for initiation of consultation with the Washington State Department of Archaeology and Historic Preservation and the Tribes. A kickoff meeting will be held before Christmas.

MANAGER'S REPORT

Secretary/Manager O'Callaghan reported on events since the November board meeting which included various meetings he attended and upcoming events.

CALENDAR OF EVENTS

Secretary/Manager O'Callaghan reviewed the December and January calendars.

USBR REPORT

Ephrata Field Office Manager Marc Maynard reported on the upcoming Canal Operators Training.

RECESS

Director Conrad called for a 15-minute recess at 11:00 A.M. The meeting reconvened at 11:15 A.M.

TRAVEL AUTHORIZATION

Secretary/Manager O'Callaghan requested travel authorization for staff to attend Reclamation Operation & Maintenance Training in Denver, Colorado from February 12th through 15th 2024. Director Lyall moved to approve the travel authorization. Director M. Balcom seconded the motion and it carried.

LICENSE TO ERECT AND MAINTAIN FISH TRAP STRUCTURES

Chief Engineer Scott presented a license allowing the Washington State Department of Fish and Wildlife to operate previously installed fish traps to study fish entrainment at the Esquatzel Coulee Wasteway at Alder Road and the PE16.4WW above the last check. Director Danz moved to approve the license as presented. Director Lyall seconded the motion and it carried.

REIMBURSEMENT FOR DELIVERY RECORD KEEPING ERROR

Chief Engineer Scott presented a request for reimbursement to Todd Merrill in the amount of \$1,826.80 for double billing for water orders. The wateruser was being charged for the water card reading and the pump reading for the same water delivery. Director Danz moved to approve the reimbursement of \$1,826.80. Director M. Balcom seconded the motion and it carried.

WATER STRATEGIES FEDERAL ADVOCACY & MARKETING SERVICES AGREEMENT

Secretary/Manager O’Callaghan presented the Water Strategies Federal Advocacy and Marketing Services Agreement. The monthly expense will increase to \$3000.00 per month from \$1783.33 per month. Water Strategies has not increased the agreement rate in a substantial amount of time. Director Danz moved to authorize Secretary/Manager O’Callaghan to execute the renewal of the agreement. Director Lyall seconded the motion and it carried.

COLLECTIVE BARGAINING AGREEMENT COST OF LIVING INCREASE

The District Collective Bargaining Agreement stipulates that in January 2024, wages will increased based on the August 2023 CPIW figure, which was 3.4%. No action was taken.

GS SCHEDULE

Director Danz moved to increase the GS wage schedule by 4.4% effective January 3, 2024. Director Lyall seconded the motion and it carried.

2024 SCBID COMMITTEE APPOINTMENTS DISCUSSION

The Directors were provided with a list of the current committee appointments in preparation for the 2024 appointments at the January Board Meeting. No action was taken.

DIVERSION RATE UPDATE

Secretary O’Callaghan discussed the letter sent by the Columbia Basin Project managers informing Reclamation Columbia Pacific Northwest Deputy Regional Director Robert Skordas that they will not meet to discuss the diversion rate until more definitive data is available to develop a draft rate for review.

CBP WATER RIGHTS

There were no matters to discuss.

COLUMBIA BASIN HYDROPOWER

There were no matters to discuss.

TITLE TRANSFER

There were no matters to discuss.

PUBLIC COMMENT

There were no members of the public in attendance.

ADJOURN BOARD OF EQUALIZATION

There being no objections, the assessment roll having been determined to be complete without the need for further equalization, Director Conrad adjourned the Board of Equalization.

RESOLUTION S-23-22 ASSESSMENT ROLL

Director Lyall moved to approve and adopt Resolution S-22-23 providing for levy assessments made pursuant to the 2024 assessment roll. Director Danz seconded the motion and it carried.

2023 ASSESSMENT ROLL

RESOLUTION NO. S-23-21

2024 ASSESSMENT ROLL

WHEREAS, a proposed assessment roll was presented to the Board of Directors at the November 16, 2023 Board meeting; and

WHEREAS, the proposed assessment roll was completed and finally equalized by the Board at the December 14, 2023, Board of Equalization meeting;

NOW, THEREFORE, BE IT HEREBY RESOLVED that assessments for the calendar year 2024 are levied against assessable irrigable lands in the irrigation blocks within the South Columbia Basin Irrigation District, Columbia Basin Project, Washington.

That the lands so assessed are in Irrigation Blocks 1, 11, 12, 13, 14, 15, 16, 161, 17, 18, 19, 20, 201, 21, 23, and 24 in Franklin County; in Irrigation Blocks 2 and 3 in Walla Walla County; and in Irrigation Blocks 21 West, 25, 251, 253, and 26 in Grant County.

That these assessments are levied for the purposes of raising funds to meet District obligations including:

Payments to be made to the United States in accordance with the 1968 Amendatory, Supplemental, and Replacement Repayment Contract;
Operation, maintenance, and administrative expenses;
Past and estimated delinquencies; and
To increase the reserve fund as required by contract and allowed by state statutes.

- I. The District operation and maintenance component and the District administrative component combined for an average assessment of \$87.98 per irrigable acre applicable to all lands in the blocks enumerated above except Block 24 and separated as follows:
 - A. The District assessment includes a 15 percent administrative component, with a minimum of \$15.00 per account.

- B. Platted blocks, the current rate will be increased by \$1.00 per acre for all land classes.
- C. Assessment rates per acre based on land classification for operation and maintenance and administrative.

| | |
|--------------|---------|
| Land Class 1 | \$95.45 |
| Land Class 2 | \$90.46 |
| Land Class 3 | \$85.75 |
| Land Class 4 | \$81.04 |

- D. The construction installment component, levied against lands in irrigation blocks now in the construction repayment period and against which an obligation has accrued, consisting of equivalent amounts computed according to the repayment class ratios as set forth in the Repayment Contract No. 14-06-100-6420 between the United States and South Columbia Basin Irrigation District, and as listed below:

- 1. The construction installment per acre based on land class for irrigation blocks 17, 21, 23, 25, 161, 251 and 253:

| | |
|--------------|--------|
| Land Class 1 | \$5.82 |
| Land Class 2 | \$4.52 |
| Land Class 3 | \$3.24 |
| Land Class 4 | \$1.94 |

- 2. The construction installment per acre based on land class for irrigation block 26:

| | |
|--------------|--------|
| Land Class 1 | \$4.86 |
| Land Class 2 | \$3.78 |
| Land Class 3 | \$2.70 |
| Land Class 4 | \$1.62 |

- 3. Construction repayment is complete for irrigation blocks 1-3, 11-16, 18-20, and 201.

- E. That payment of the assessments entitles the lands in the irrigation blocks to their respective base quantity of water as shown on the roll, but no water will be delivered to said lands served by the existing irrigation conveyance system until all levies and charges are paid in full.

- II. The lands in Irrigation Block 24, comprising all of Local Improvement District No. 2, are assessed apart and different from the other blocks because of the closed-pipe, full-pressure distribution system provided by the District, with assessments per acre based on land class as follows:

| | |
|-------------------------|----------|
| Operation & Maintenance | \$124.12 |
| Land Class 2 | \$2.44 |
| Land Class 3 | \$1.75 |

III. Water Service Contract Rates

- A. Interruptible and Limited

| <u>Contract Period</u> | <u>O & M</u> | <u>Construction</u> | <u>Total Per Acre</u> |
|------------------------|------------------|---------------------|-----------------------|
| 1-5 | \$81.75 | \$1.00 | \$82.75 |
| 6-10 | \$81.75 | \$1.40 | \$83.15 |
| 11-15 | \$81.75 | \$1.80 | \$83.55 |
| 16-20 | \$81.75 | \$2.20 | \$83.95 |

B. Waste, Seepage & Return Flow Per Acre

| | |
|------------------------------------|---------|
| Operations & Maintenance Rate | \$65.99 |
| Construction | \$2.05 |
| Total Waste, Seepage & Return Flow | \$68.04 |

IV. Municipal & Industrial Rate Per Acre Foot (Resolution S-99-13) \$23.36

V. Excess Water

1. Tiered Supplemental And Excess Water Rates Per Ac-Ft By Land Classification:

| <u>Amount</u> | <u>Land Class</u> | <u>\$ Per Acre Foot</u> |
|----------------------------------|-------------------|-------------------------|
| Supplemental: 0.0 To 0.5 Ac-Ft | 1 | \$31.82 |
| Excess 1: 0.5 To 2.0 Ac-Ft | | \$38.18 |
| Excess 2: 2.0 To 3.0 Ac-Ft | | \$47.73 |
| Excess 3: Greater Than 3.0 Ac-Ft | | \$63.63 |
| Supplemental: 0.0 To 0.5 Ac-Ft | 2 | \$25.85 |
| Excess 1: 0.5 To 2.0 Ac-Ft | | \$31.01 |
| Excess 2: 2.0 To 3.0 Ac-Ft | | \$38.77 |
| Excess 3: Greater Than 3.0 Ac-Ft | | \$51.69 |
| Supplemental: 0.0 To 0.5 Ac-Ft | 3 | \$21.44 |
| Excess 1: 0.5 To 2.0 Ac-Ft | | \$25.73 |
| Excess 2: 2.0 To 3.0 Ac-Ft | | \$32.16 |
| Excess 3: Greater Than 3.0 Ac-Ft | | \$42.88 |
| Supplemental: 0.0 To 0.5 Ac-Ft | 4 | \$18.01 |
| Excess 1: 0.5 To 2.0 Ac-Ft | | \$21.61 |
| Excess 2: 2.0 To 3.0 Ac-Ft | | \$27.01 |
| Excess 3: Greater Than 3.0 Ac-Ft | | \$36.02 |

2. Water Service Contract Excess Water

| | |
|--|--------------------------|
| a. Limited and Interruptible Per Acre over 3.0 | \$32.70/Acre Foot |
| | \$64.86/ Second Foot Day |

b. Waste, Seepage & Return Flow Per Acre

| <u>Excess 1: 0.0 To 1.0 Ac-Ft</u> | <u>O&M</u> | <u>Construction</u> | <u>Total</u> |
|---|----------------|---------------------|--------------|
| \$/AC-FT | \$39.59 | \$0.80 | \$40.39 |
| \$/SFD | \$78.53 | \$1.59 | \$80.12 |
| | | | |
| <u>Excess 2: 1.0 To 2.0 Ac-Ft</u> | <u>O&M</u> | <u>Construction</u> | <u>Total</u> |
| \$/AC-FT | \$52.79 | \$0.85 | \$53.64 |
| \$/SFD | \$104.70 | \$1.69 | \$106.39 |
| | | | |
| <u>Excess 3: Greater than 2.0 Ac-Ft</u> | <u>O&M</u> | <u>Construction</u> | <u>Total</u> |
| \$/AC-FT | \$52.79 | \$0 | \$52.79 |
| \$/SFD | \$104.70 | \$0 | \$104.70 |

VI. Fee Schedule (Resolution S-21-13)

| | |
|---|--------------------------|
| Water Release per parcel (not wetlands) ² | \$350.00 |
| Consent to Water Delivery Changes per Parcel ² | \$350.00 |
| Convenience Turnout Annual Fee | \$100.00 |
| Lower Manholes per Manhole | \$250.00 |
| Relocate Turnout/Structure | \$1,500.00 |
| Work for USBR | |
| Equipment | Rate/Hour |
| Labor | Rate/Hour |
| Main Canal Overhead | 15% of Total |
| All Other Overhead | 15% of Total |
| District Maps | \$5.00 |
| Large Format Copies | \$5.00 |
| Copies Per Page | \$0.15 |
| Special Information Requests | Rate/Hour Plus Copy Cost |
| Assessment/Parcel Inquiries | |
| Per Parcel Billed Monthly | \$10.00 |
| Per Parcel Repeat Requests | \$10.00 |
| NSF Checks | \$25.00 |
| Permits Recorded ^{1, 2} | \$350.00 |
| Permits Non-Recorded ¹ | \$50.00 |
| Developer's Agreement ¹ | \$500.00 |
| Engineering Services | Rate/Hour |

¹ Minimum Fee. Additional fees may apply based on services provided.

² Recording fees passed through to the County.

IT IS FURTHER RESOLVED that the lien on assessments shall attach on real property, and assessments shall become due and payable on the 15th day of February 2024; that payment may be made at the District office at 1135 East Hillsboro, Suite A, Pasco, Washington;

December 2023

and that assessments and water charges shall become delinquent on the 1st day of May 2024, and shall bear interest and costs as provided by law.

DULY ADOPTED during the regular meeting of the Board of Directors this 14th day of December 2023.

EXECUTIVE SESSION

Director Conrad called for a 15-minute executive session at 11:30 a.m. The meeting reconvened at 11:45 a.m.

OTHER BUSINESS

Director M. Balcom moved to approve an annual salary increase of 5% for Secretary/Manager O'Callaghan, Assistant Manager Dixon, Assistant Secretary/Treasurer Pierson-Geddes, and Chief Engineer Scott effective January 3, 2024. Director Danz seconded the motion and it carried.

Director Conrad inquired on the status of the potential installation of power lines for the Odessa Groundwater Replacement Program on landowner Merle Booker's property. At this time, it is the Districts understanding that the power lines will be installed on the north side of the road to not interfere with Mr. Booker's landing strip.

NEXT MEETING


The next regular meeting will be Thursday, January 11th, 2024.

ADJOURNMENT

With no further business, Director Conrad adjourned the meeting at 11:50 A.M.



John O'Callaghan, Secretary/Manager



Director Richard Conrad, Vice-President